

FasTax Series

Getting GST Right

The focus of this 1-day workshop is to help businesses understand the importance of getting GST right and offer practical assistance to its staff in the preparation of GST returns.

Participants will hear from our speakers the responsibilities of being GST registered, the risks and recovery actions taken if they do not get them right and how these could have been easily prevented. Participants can also take this opportunity to clarify with the authority on GST issues encountered during the course of their work.

The programme will feature a sharing on GST case stories by KPMG, followed by a practical segment conducted by IRAS.

*There will be a practice exercise on GST reporting, please bring a calculator to the workshop.

PROGRAMME

- GST Case Stories
- GST Compliance and You
- Responsibilities of a GST-Registered Person
- Key Concepts and Common GST Errors
- International Services
- Reimbursement vs Disbursement
- Fringe Benefits
- Panel Discussion

This workshop is designed for:

Business Owners, Accountants, Tax Auditors, Managers

Administrative Details:

Date: 6 January 2012

Registration: 8.30am to 8.55am

Workshop: 9.00am to 5.00pm

Fees: \$299.60 (includes GST)

The workshop fee entitles business owners and managers to bring one staff to attend the workshop for free. Teabreaks and lunch will be provided.

Venue:

Courage Training Room
55 Newton Road, Revenue House Basement 1 (B1)
S(307987)

How to Register:

Confirmation of registration is strictly upon receipt of cheque payment. Please fax or email the completed registration form to:

Fax - 6253 1214

Email – seminars@taxacademy.sg

Please refer to details in the registration form for payment procedures.

Closing date for registration: 28 Dec 2011
(Limited seats. First-come-first served basis)

The seminar qualifies for 7 CPE hours.

For Enquiries:

Ms Jocelyn Chong • 6351-3040

Ms Amuna Manyuni • 6351-3023

Or email to: seminars@taxacademy.sg

REGISTRATION

FasTax Series: Getting GST Right



Make waves • Government • Industry • Academia

Salutation:	Dr / Mr / Ms / Mrs / Miss
Full Name (Please <u>underline</u> family name)	Participant 1: Participant 2 (complimentary):
Organisation:	
Position/Job Title:	Participant 1: Participant 2:
Mailing Address: (For invoicing purpose)	Contact Person:
Email Address:	
Telephone No.(Mobile / Home) : Fax Number :	
Cheque Details	
Name of Bank :	Cheque number :
Please send me a letter of attendance. Yes / No	
Rate : \$299.60 (includes GST) / Closing Date: 28 Dec 2011	

Terms & Conditions

- Confirmation of registration is strictly upon receipt of cheque payment.
- Cheques should be crossed and made payable to "Tax Academy of Singapore" indicating the seminar title at the back of the cheque. Please send the registration form with your cheque to the following address:
Attn: Ms Faridah Omar - Tax Academy of Singapore, #B1-01, 55 Newton Road, Revenue House, Singapore (307987)
- Confirmation will be sent via email. Please bring the Confirmation email for admission purposes.
- There will be no refund for any seminar withdrawal after the Confirmation email has been sent.
- Tax Academy of Singapore reserves the right to cancel the event, or make changes to the schedule, venue and speakers.

For enquiries, please contact:

Jocelyn Chong (DID: 6351-3040) or Amuna Manyuni (DID: 6351-3023)

Email: seminars@taxacademy.sg Fax: 6253 1214