

# FasTax Series: Getting GST Right

26 November 2008 • Wednesday • 9.00am to 5.00pm • Revenue House

## WORKSHOP OUTLINE

The focus of this 1-day workshop is to help businesses understand the importance of getting GST right and offer practical assistance to its staff in the preparation of GST returns.

Participants will hear from our speakers the responsibilities of being GST registered, the risks and recovery actions taken if they do not get them right and how these could have been easily prevented. Participants can also take this opportunity to clarify with the authority on GST issues encountered during the course of their work. Mr Ng Choon Beng from Ernst & Young will offer advice on what measures you should take in the event of errors.

The workshop fee entitles business owners and managers having an oversight of GST reporting to bring one staff involved in actual preparation of returns to attend the workshop for free. There will be a practice exercise\* on GST reporting.

*\*Please bring along a calculator to the workshop.*

## PROGRAMME

### Overview of GST System in Singapore

Mr Dennis Lui Siew Wah  
Manager, Compliance Audit 1  
Inland Revenue Authority of Singapore

### GST Case Stories

Mr Ng Choon Beng  
Associate Director, GST Services  
Ernst & Young Solutions LLP

### Responsibilities of a GST-Registered Person

#### Key Concepts and Common GST Errors

Ms Geetha Kamala Kanthan  
Assistant Manager  
Inland Revenue Authority of Singapore

### International Services and Reimbursement vs Disbursement

#### Fringe Benefits

Mr Abdul Jalil Anwari  
Senior Tax Officer  
Inland Revenue Authority of Singapore

### Panel Discussion

Mr Dennis Lui Siew Wah  
Manager, Compliance Audit 1  
Inland Revenue Authority of Singapore

## WHO SHOULD ATTEND

Business Owners, Accountants, Tax Auditors, Managers

## ADMINISTRATIVE DETAILS

**Date:** 26 November 2008 (Wednesday)

**Fees :** \$280 (Incl. GST, teabreaks & lunch)

### Time:

Registration – 8.30am to 8.55am  
Participants to be seated by 9.00am

### Venue:

Discovery Room@Basement 1  
Revenue House  
55 Newton Road  
Singapore 307987

### How to Register:

Please attach your cheque with the Registration Form and send it to:

Tax Academy of Singapore  
#B1-01, 55 Newton Road, Revenue House,  
S(307987)

Closing date: 19 November 2008  
(Limited seats. First-come-first served basis)

The workshop qualifies for 6 CPE hours

For enquiries, please contact:

Ms Jocelyn Chong (DID: 6351-3040)  
Ms Faridah Omar (DID: 6351-3039)  
Fax: 6253 1214

Organised by  
Tax Academy  
OF SINGAPORE

# WORKSHOP REGISTRATION FORM

(Fax to: 6253 1214)

<b>Workshop Title : FasTax Series – Getting GST Right</b>	
<b>Name:</b> (Dr/Mr/Mrs/Ms/Mdm)	
<b>Designation :</b>	
<b>Organisation :</b>	
<b>Mailing Address :</b>	
<b>E-mail :</b>	<b>Fax :</b>
<b>Office :</b>	<b>Handphone / Home:</b>

## Cheque Details

<b>Name of Bank :</b>	<b>Cheque number :</b>
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Please send me a Receipt / an Invoice (please circle where applicable)

Please send the registration form with your cheque to the following address:

**Attn: Ms Faridah Omar**  
**FasTax Series – Getting GST Right**  
**Tax Academy of Singapore, 55 Newton Road, #B1-01 Revenue House, Singapore (307987)**

Cheques should be crossed and made payable to “Tax Academy of Singapore” indicating the workshop title at the back of the cheque. **Confirmation of registration (via email) will be upon receipt of your cheque.** There will be no refund for any seminar withdrawal after confirmation has been made.

Tax Academy of Singapore reserves the right to cancel the event, or make changes to the schedule, venue and speaker(s).

## Mailing List

Please tick here if you **do not wish** to be on our mailing list for future workshops & seminars.