

FasTax Series: Getting GST Right

4 July 2008 • Friday • 9.00am to 5.00pm • Basement 1 Revenue House

WORKSHOP OUTLINE

The focus of this 1-day workshop is to help businesses understand the importance of getting GST right and offer practical assistance to its staff in the preparation of GST returns.

Participants will hear from our speakers the responsibilities of being GST registered, the risks and recovery actions taken if they do not get them right and how these could have been easily prevented. Participants can also take this opportunity to clarify with the authority on GST issues encountered during the course of their work. Mr Koh Soo How from PricewaterhouseCoopers will offer advice on what measures you should take in the event of errors.

The workshop fee entitles business owners and managers having an oversight of GST reporting to bring one staff involved in actual preparation of returns for free. There will be a practice exercise* on GST reporting.

**Please bring along a calculator to the workshop.*

PROGRAMME

Overview of GST System in Singapore

Ms Hoe Ee Hui
Director-GST Division
Inland Revenue Authority of Singapore

GST Case Stories

Mr Koh Soo How
Partner
PricewaterhouseCoopers

Responsibilities of a GST-Registered Person Key Concepts and Common GST Errors

Ms Norhaizah Zainal
Assistant Manager
Inland Revenue Authority of Singapore

International Services and Reimbursement vs Disbursement Fringe Benefits

Mr Abdul Jalil Anwari
Senior Tax Officer
Inland Revenue Authority of Singapore

Panel Discussion

Mr Dennis Lui Siew Wah
Manager, Compliance Audit 1
Inland Revenue Authority of Singapore

WHO SHOULD ATTEND

Business Owners, Accountants, Tax Auditors, Managers

ADMINISTRATIVE DETAILS

Date: 4 July 08 (Friday)

Fees : \$280
(Incl. GST, teabreaks & lunch)

Time:
Registration – 8.30am to 8.55am
Participants to be seated by 9.00am

Venue:
Discovery Room@Basement 1
Revenue House
55 Newton Road
Singapore 307987

How to Register:
Please attach your cheque with the
Registration Form and send it to:

Tax Academy of Singapore
#B1-01, 55 Newton Road, Revenue House,
S(307987)

Closing date: 20 June 08
(Limited seats. First-come-first served
basis)

The workshop qualifies for 6 CPE hours

For enquiries, please contact:
Ms Jocelyn Chong (DID: 6351-3040)
Ms Faridah Omar (DID: 6351-3039)
Fax: 6253 1214

Organised by

Tax
Academy
OF SINGAPORE

WORKSHOP REGISTRATION FORM

(Fax to: 6253 1214)

Workshop Title : FasTax Series – Getting GST Right	
Name: (Dr/Mr/Mrs/Ms/Mdm)	
Designation :	
Organisation :	
Mailing Address :	
E-mail :	Fax :
Office :	Handphone / Home:

Cheque Details

Name of Bank :	Cheque number :
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Please send me a Receipt / an Invoice (please circle where applicable)

Please send the registration form with your cheque to the following address:

Attn: Ms Faridah Omar
FasTax Series – Getting GST Right
Tax Academy of Singapore, #B1-01, 55 Newton Road, Revenue House, Singapore (307987)

Cheques should be crossed and made payable to “Tax Academy of Singapore” indicating the workshop title at the back of the cheque. **Confirmation of registration (via email) will be upon receipt of your cheque.** There will be no refund for any seminar withdrawal after confirmation has been made.

Tax Academy of Singapore reserves the right to cancel the event, or make changes to the schedule, venue and speaker(s).

Mailing List

Please tick here if you **do not wish** to be on our mailing list for future workshops & seminars.