

## GST Programme Level 1 (Intake 3/2025)

### Programme Objective:

- Provides a firm foundation in GST concepts and the Singapore GST Act
- Analysis of GST obligations and GST treatment of practical cases will be discussed

### Admission Requirement:

- Programme is recommended for participants with little or no knowledge in GST

## Course Structure

- This is an e-learning course and is expected to commence from 10 September 2025.
- Participants will have access to Canvas, an e-learning platform, which offers the following resources:
  - e-Learning videos
  - Online quizzes
  - Course materials
  - Case studies and Revision Kit
- Participants are given access to the e-Learning materials on the Learning Management System, Canvas from 10 Sep 2025 to 30 Nov 2025.
- Participants may post questions or seek clarifications in the discussion forum, where trainers will provide responses to their queries.
- A revision session, to be conducted in-person, is tentatively scheduled on 9th October. The session will run from 9.30am to 3.30pm at Revenue House, and is intended to help participants prepare for the exam. \*Date is correct at this time and may be subject to change.
- Programme qualifies for a total of 21 CPE hours.

## Course Fees

### \$1,144.50 (inclusive of 9% GST)

- *Fees include course materials and written examination fee for first sitting.*
- *The same course fee applies for participants who opt out of the examination.*
- *Overseas participants who in their business capacity belong overseas and are sponsored by overseas employers, will pay SGD1,050, excluding GST.*
- *Self-funded individuals may apply for SkillsFuture Credit claim and Union Training Assistance Programme (UTAP) funding, subject to the respective conditions.*

After payment is received, we will send you an email confirmation 2 weeks before the programme commences.

Note: The examination is **optional**. Whilst you may choose to sit for the exam, it is not a prerequisite for advancing to GST Programme Level 2. You will be considered to have completed the Level 1 programme once you have finished all e-learning videos, quizzes and course materials. This allows you to register for GST Programme Level 2 when the next registration period opens. A link to opt out of the examination will be provided after the programme begins. If you are sponsored by your company, please check with your organisation regarding their requirements for sitting the exam.

**NOTE:** Please ensure that you have read and understood the [Terms and Conditions](#) for courses before you register. Photographs and footage may be taken during the course/event. These will be used by Tax Academy for marketing and publicity in our publications, website and social media platforms.

## Written Examination

- a. Participants must achieve at least 60% attendance to take the written examination. Participants will be awarded a certificate of achievement with a grading.
- b. Please refer to the exam format and marks allocation for each question below:

Question	Topic	Weightage
1.	Topic 1: Basic Concept of GST	35 marks
2.	Topic 2: Imports and Exports	35 marks
3.	Topic 3: GST Administration	30 marks
	<b>Total weightage</b>	<b>100 marks</b>

Date: 5 November 2025\*  
 Time: 10am to 12pm  
 Venue: Multi-Purpose Hall @ Revenue House (IRAS)

*\*Date is correct at this time and may be subject to change.*

## Tax Academy of Singapore Merit Book Prizes

To recognise the outstanding performance of candidates who scored well for the examination, Tax Academy will award “Tax Academy Merit Book Prizes” to the top 10%\* of the cohort. Each Book Prize winner will receive \$200.

Tax Academy will publish the names, organizations and photos on the Book Prize recipients on the Tax Academy website and its social media platforms.

*\*Participants are not eligible for the TA Merit Book Prize if they also receive similar book prize from their organization.*

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